

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: LOCAL WORKFORCE INVESTMENT AREAS
CHIEF ELECTED OFFICIALS
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF
WID STAFF

SUBJECT: WIA REGIONAL FORUM PARTICIPANT REPORTING WORKSHOPS

The Local Response Training Unit (LRTU) of the Workforce Investment Division is offering a series of Workforce Investment Act (WIA) participant reporting workshops as a forum for WIA reporting issues. The forums are intended for frontline staff, including case managers, job developers, intake and assessment workers, and anyone with responsibility for serving clients and completing the WIA forms. The forums will provide an opportunity for frontline staff to become familiar with the WIA participant forms and gain an understanding of how they relate to achieving the goals of WIA performance.

The Employment and Training Administration has provided performance training to interested local workforce investment areas throughout California. The LRTU staff is now working with the Department of Labor/Employment and Training Administration to continue to provide performance training, which is strongly recommended as a prerequisite to the WIA forums. The performance training will introduce basic WIA performance principles, which are crucial to an understanding of the purpose and intent of the WIA participant forms.

An overview of the Workforce Investment Act and each of the five WIA participant reporting forms (application, enrollment/registration, goals, exit, and follow-up) are included in the one-day forum. The one-day forums can also be customized to include information on the Individual Training Accounts and the Eligible Training Provider List.

Forums are designed for groups of approximately 100 people and should include participants from several Local Workforce Investment Areas. If you are interested in hosting a WIA Regional Forum for participant reporting, please telephone Michelle Haakenson at (916) 654-9815 for more information.

/S/ BILL BURKE
Chief